

Start	Stop	Duration	Location					
			Madison Room	Vermilion Room	Evangeline Room	Lafayette Room	St. Mary - St. Martin Room	
7:30 AM	8:00 AM	30 Mins	Meet Vendor Coffee					
8:00 AM	9:30 AM	1.5 hours	ERP Overview <i>General Overview Presentation, Company Vision, Company, Background, Portal, User Interface, Module Integration, Workflow, Presentation Layout, Question and Answer</i>					
9:45 AM	11:00 AM	1.25 hours	Morning Breakout Sessions	Recruiting and Admissions - On-Line Inquiries - Contact Management - Test Score Maintenance - On-Line Applications - Admissions Processing - Admissions Offers - Creating Student Records - Question and Answer	Human Resources I - Solution Overview - Personnel Services Budgeting and Position Management - Position Hierarchy and Structure - Position Definition and Approval - Applicant Administration and Tracking - Recruitment, Screening and Selection - Question and Answer	Accounting - Chart of Accounts - General Ledger - Journal Vouchers and other transactions - Month and Year-end processing - Managing Accounts Receivable - Cash Management - Financial Reporting - Question and Answer	Advancement/Alumni I - Manage Your Constituent Records - Manage Your Prospects - Manage Your Campaigns - Question and Answer	Technology I - Architecture and hardware application topology - Upgrades and Technical Support - Database technology - Question and Answer
11:15 AM	12:15 PM	1 hour		Curriculum Development - Creating Course Catalogs - Creating the Schedule of Classes - Faculty Workload - Degree Audit Overview - Question and Answer	Human Resources II - Faculty and Staff Personnel - Employee and Job Records - Employee History - Faculty Administration - Question and Answer	Inventory and Asset Management - Inventory - Fixed Assets - Accounts Payable - Internal Departmental Billing - Question and Answer	Advancement/Alumni II - Manage Your Funds - Gift and Pledge Processing - Manage Your Events - Reporting for Advancement - Question and Answer	Technology II - API support and Integration - Security - Identity Management - Question and Answer
12:15 PM	1:00 PM	45 mins	Lunch <i>On your own!</i>					
1:00 PM	3:00 PM	2 hours	Afternoon Breakout Sessions	Registration and Student Records - Self-Service Registration - In-Person Registration - Grading and Academic Records - Transcripts and Enrollment Verifications - Faculty and Advisor Self-Service - Graduate Student Tracking - Question and Answer	Benefits - Benefits Administration - Calculations and Packages - Benefits Enrollment - Performance Evaluation - Time and Attendance for Staff and Students - Time Entry and Approvals - Leave Administration - Question and Answer	Procurement - Maintaining vendor records - Defining commodity codes - Requesting entry and approval processing - Generating purchase orders - Entering receiving activity - Processing bids - Procurement card transactions - Question and Answer	Financial Aid - Needs Analysis - Tracking - Budgeting - Packaging - Disbursement - Funds Management - Scholarships - Student Financial Aid Web Self-Service - Question and Answer	Student Payables and Receivables - Building and Maintaining Tuition and Fee Schedules - Reviewing Student Accounts - Taking Payments and Applying Charges - Self-Service Account Access for Students - e-Bill Generation - Cashiering - Question and Answer
3:15 PM	4:15 PM	1 hour		Housing and Student Support Services - Solution Overview - Defining a Residence Hall Building and Room - Managing Room Assignments - Managing Meal Assignments - Managing Campus Events - Judicial and Incidents Management - Integration with Student Receivables - Question and Answer	Payroll - Payroll Calendar - Disposition based Payroll Processing - Pay History - Employee Self-Service - Tax Forms and Reporting - Foreign National Tax Accounting - Finance Integration - Question and Answer	Budget Planning and Control - Developing a budget - Budgeting for salaries and benefits - Expenditure controls and approved budgets (may be presented in Accounting Session) - Question and Answer	Grants and Contracts - Solution Overview including Workflow - Proposal Development and submission - Managing projects, contract, budget, and effort information - Maintaining cost-share and third-party budgets - Integration with Finance - Reporting (Pre-Award, Post-Award, and Effort) - Research regulatory compliance - Question and Answer	Reporting and Analytics - Overview of Enterprise Data Warehousing and Reporting Solution - Self-Service Production and Ad Hoc Reporting - Finance Reporting and Analysis - Human Resource Reporting and Analysis - Enrollment Reporting and Analysis - Data for Strategic Planning and Analysis - Question and Answer
4:30 PM	5:30 PM	1 hour	ERP Implementation and Methodology <i>Executive Meeting with Vendor to discuss implementation and methodology. University Council, ERP Procurement Team and CIO.</i>					